

Upon arrival at client's home, **CLOCK IN** with the Clearcare App or call (844) 329-3477 from home phone.

Complete and update tasks throughout the day before you **CLOCK OUT**.

CLOCK OUT when you have completed your shift and updated all tasks.

CALL THE OFFICE AT (914) 764-7500 IMMEDIATELY TO REPORT ANY CHANGE IN CONDITION OR OTHER ISSUES.

“Making a difference in the lives of our employees, the people we care for, and their families.”